



# License guide

Environment, Water and Agriculture

## A fishing license for a craftsman

### Requirements:

- 1- Providing a letter from the Department of Civil Status stating that the citizen is not committed to government or military action.
- 2- Issuing a fishing license from the category of Saudi worker If a citizen doesn't want to use a boat.
- 3- Obtaining the consent of the border guard to which the landing site belongs and where the citizen wants to land If a citizen wants to own a traditional fishing boat . He also must provide the specifications of the boat to be used during fishing.
- 4- Providing an Initial approval for the purchase of a navy vehicle valid for one year.
- 5- Providing an Approval of the Agricultural Development Fund.
- 6- Providing a letter of registration for the boat directed to the Department of Roads and Transport (Transport).
- 7- Issuing a temporary license for the fisherman (three months only) until all the procedures for purchasing the boat are completed and then issuing a permanent license for three years.

### License Requirements:

1. Filling the application form of a fishing license for a handicraft.
2. National identity card.
3. medical certificate.
4. Swimming certificate.
5. Experience certificate.
6. Boat purchase invoice.
7. A Checking inspection of



## A Fishing License for Foreign worker

### License Requirements:

1. Filling the application form of a fishing license for foreign worker.
2. Fishing License.
3. National identity of the guarantor.
4. Employee's passport.
5. A temporary fishing license is issued (three months only until the issuance of the residence permit).
6. Residence Permit.
7. medical certificate.
8. A two-year permanent fishing license is issued.



## Activity License for contractors of drilling tube wells

### Requirements:

1. Registering a new supplier (suppliers and contractors portal), via the Ministry website
2. Registering key data for the application such as (name information, mobile number, e-mail)
3. The accreditation of the supplier by registering in the system
4. Submitting an electronic application for practicing drilling via the Ministry website
5. Registering the data of the institution / company
6. Registering the data of the rig ( well-drilling machines)
7. Registering the data of the drill collars, pipes / drilling pipes
8. Registering the data of the other equipment and its available numbers
9. Agreeing to the terms and conditions

### License Requirements:

1. National identity card
2. Commercial Registration Document
3. Chamber of Commerce Certificate
4. social insurance certificate
5. Certificate of Zakat and tax
6. Saudization certificate
7. Drill Form
8. property documents
9. Municipality License (Building clearance or Fencing)
10. A sketch of the site
11. A letter from the sub-municipality of the residential and commercial lands located within the city of Riyadh.
12. The contract of sale.
13. A metal plate instrument to be installed



## Activity License for contractors of manual well drilling

### Requirements:

1. Registering a new supplier (suppliers and contractors portal), via the Ministry website
2. Registering key data for the application such as (name information, mobile number, e-mail)
3. Accrediting the supplier by registering in the system.
4. Submitting an electronic application for practicing drilling via the Ministry website
5. Registering the data of the institution / company
6. Registering the data of the rig ( well-drilling machines)
7. Registering the data of the drill collars, pipes / drilling pipes
8. Registering the data of the other equipment and its available numbers
9. Agreeing to the terms and conditions

### License Requirements:

1. National identity card
2. Commercial Registration Document
3. Chamber of Commerce Certificate
4. social insurance certificate
5. Certificate of Zakat and tax
6. Saudization certificate
7. Drill Form
8. The contract of sale
9. A metal plate instrument to be installed on t the rig when the license is received



## Agricultural nurseries

### Requirements:

1. Identification of a commercial name for the agricultural nursery.
2. Identifying a commercial logo for the agricultural nursery.
3. Identifying the purpose of the establishment of the nursery, the quality of production, and Identifying the quantity of seedlings produced annually.
4. Identifying of irrigation methods used in the nursery.
5. Attaching soil and water analysis and also what proves their suitability from the competent authority.
6. Providing a technical report on the nursery with mentioning the source of water filled by the ministry's employee).
7. Making sure that the area of the nursery must not be less than 2000 square meters.
  - a. Getting a license that this site is for this use.
8. Providing an administrative office and services of an area of not less than 30 m<sup>2</sup> and not more than 10% of the area allocated to the nursery.
9. Providing parking spaces at the main entrance of the nursery.
10. Providing a closed storage facility for fertilizers and agricultural materials with adequate ventilation.

### License Requirements:

1. National identity card.
2. Written request from the investor.
3. personal photo.
4. A copy of the Land title deeds or a leasing contract of not less than 3 years with the consent of the owner of the land.



## Beekeeping Project for Honey Production

### Requirements:

1. Providing the appropriate site owned or leased.
2. providing a certified agricultural technical report stating the validity of the site for the establishment of the project issued by the branch or the office of the ministry in the area of the project.
3. providing an approval of the Ministry of Municipal and Rural Affairs.

### License Requirements:

1. A certified copy of the land title document or a leasing contract notarized by the Notaries.
2. A letter from the municipality stating that the site is outside the urban area.



## Changing the Fishing Site

### Requirements:

1. Submitting the application to the border guard for approval and then return to the Ministry's branch for issuing approval.

### License Requirements:

1. Commercial Registration Document.
2. Feasibility study of the project.
3. Filling out the license application form of establishing plants for fishing equipment.





## Refrigeration and freezing warehouses

### Requirements:

1. Preparing an integrated technical report on the site in addition to verifying its validity for setting up the project and assigning coordinates.
2. Preparing a technical and economic feasibility study for the project that covers all technical, marketing and financial aspects and attaching the engineering plans for buildings, construction and warehouses, with the emphasis that these warehouses are allocated only for the conservation and cooling of fresh agricultural products to maintain their prices in the market with a comprehensive outline that shows all components of the project.
3. Providing the appropriate site owned or leased.



## Convert a fishing boat to a picnic boat (Yacht)

### License Requirements:

1. Addressing the Agricultural Development Fund with the approval of converting the boat (to see the financial obligations of the former fisherman and terminate the related). Or approval is obtained by the fisherman directly from the fund.
2. Examining the application in the branch and directing ( a letter to the Passport Department to request information about the employment under his guarantee) and to correct the employment situation on the boat.
3. Directing a letter from the Fisheries Branch to the Roads and Transport Department in the region to approve the converting process.



## Greenhouses projects

### Requirements:

1. Certified agricultural technical report stats the validity of the site for the establishment of the project issued by the branch or the office of the ministry in the area of the project.
2. A technical report on the water situation at the site issued by the Water branch in the area of the site or an approval from the Department of Water Resources Development at the Ministry stating the suitability of the water at the site.
3. A technical economic feasibility study of the project.
4. An approval from His Excellency the Minister for the project if it falls within the Arabian Shield area where it is subject to the adopted controls.
5. project issued by the branch or the office of the ministry in the area of the project issued by the branch or the office of the ministry in the area of the project
6. Submitting an electronic application via the Ministry website
7. Identifying the nature of the applicant (individual, company or institution)
8. Identifying the purpose of usage (agricultural)
9. Registering key data for the application (such as location information, name, coordinates)
10. Providing a mobile number (to send a text message to the registered mobile)
11. Providing e-mail (to confirm the application and complete the registration)
12. Identifying the location of the land using Agreeing to the terms and conditions Google Earth
13. Agreeing to the terms and conditions

### License Requirements:

1. A certified copy of of the land title document or a leasing contract notarized by the Notaries for a period of not less than(15) years.
2. National identity card.
3. Commercial Registration Document.
4. property documents.
5. Written request from the investor.



## Hydroponics Projects

### Requirements:

1. Certified agricultural technical report stats the validity of the site for the establishment of the project issued by the branch or the office of the ministry in the area of the project.
2. Issuing a laboratory analysis of water confirms the validity of water for irrigation.
3. having a technical economic feasibility study of the project.
4. Getting an approval from His Excellency the Minister for the project if it falls within the Arabian Shield area where it is subject to the adopted controls.

### License Requirements:

1. A certified copy of the land title document or a leasing contract notarized by the Notaries for a period of not less than(15) years.
2. National identity card.
3. Commercial Registration Document.
4. property documents.
5. Written request from the investor.



## Importing fishing gear

### Requirements:

1. Issuing an import permit that is valid for 3 months

### License Requirements:

1. Filling out the application form of importing equipment license.
2. Specifying the specifications of the equipment he wishes to import.
3. National identity card.
4. Commercial Registration Document.



## Licensing of artificial insemination Center

### Requirements:

1. being away from residential areas.
2. Making sure that the site shall be authorized for this use.
3. Making sure There is an existence of an administrative system for recording animals and vital processes.
4. Making sure There is an existence of vital security.
5. Making sure There is an existence of a dwelling to shelter the animal.
6. Making sure There is an existence of a yard for exercises and animal training.
7. Providing a hall for the collection of semen.
8. Providing a hall for screening and vaccination.
9. Providing a laboratory for examination and processing semen and eggs.
10. Providing a warehouse for veterinary tools and medications.
11. Providing a room for keeping cleaning materials and chemicals.
12. Providing a feed warehouse.
13. Providing a place for cleaning and washing the animal.
14. Providing a room for keeping and storage of straws.

### License Requirements:

1. Commercial Registration Document.
2. A land title document or a leasing contract for the site



Licensing of broiler chickens projects

Licensing of Layer chickens projects

broiler chickens mothers projects

Layer chickens mothers projects

Layer chickens grandmothers projects

broiler chickens grandmothers projects

Egg incubators projects

Poultry slaughterhouses projects

Ostrich breeding Projects

Pigeon breeding projects

Quail breeding projects

### Requirements:

1. Preparing a technical report according to the relevant circulars on the project site by the ministry branch under which the project is located.
2. Obtaining the approval of the Presidency of Meteorology and Environment in addition to
3. preparing an environmental study from an environmental consulting office.
4. Submitting an economic study from a licensed agricultural consulting office qualified from the ministry where it is studied and ensuring that it is fully in line with the technical controls approved by the ministry. This only after the completion of all approvals (General Directorate for Agriculture Affairs in the region, Ministry of Municipal and Rural Affairs, General Presidency of Meteorology and Environmental Protection).
5. Studying the project technically and ensuring its economic feasibility and then issuing an initial license for the project for five years. After finishing the project, an operating licence shall be granted for (15 years) fifteen years.
6. forwarding a copy of the initial license to the Agricultural Development Fund with a copy of the economic feasibility study for lending and financing according to the regulations of the Fund.
7. Giving approval after ensuring that the requirement of regular distances between different projects is achieved according to the declared official distances.



## License Requirements:

1. Two clear and certified copies of the Land title deeds and that the Land title deeds shall be valid except electronic instruments. In case the land is rented by the ministry, then it will be only required to prepare the economic feasibility study as well as submitting an environmental study approved by the Presidency of Meteorology and Environment. In case the land is rented, a valid leasing contract shall be attached notarized by the Notaries or the Sharia Court for a period of not less than (15) years.
2. A copy of the national identity or a copy of the commercial register, in addition to the practice of agricultural activity if the investor is an institution or a company.
3. A letter from the Ministry of Municipal and Rural Affairs stating that the site on
4. which the project is intended to be constructed is outside the urban area and
5. the limits of development shall not be less than (10 km) ten kilometres.





## Licensing of well drilling for fuel stations

### Requirements:

1. Submitting an electronic application via the Ministry website
2. Identifying the nature of the applicant (individual, company or institution)
3. Identifying the purpose of usage (fuel stations)
4. Registering key data for the application (such as location information, name, coordinates)
5. Providing a mobile number (to send a text message to the registered mobile)
6. Providing e-mail (to confirm the application and complete the registration)
7. Identifying the location of the land using Agreeing to the terms and conditions Google Earth
8. Agreeing to the terms and conditions.

### License Requirements:

1. National identity card
2. Commercial Registration Document
3. property documents
4. Building License (Building clearance or Fencing)
5. Photos of establishments



## Licensing of well drilling for municipal purposes

### Requirements:

1. Submitting an electronic application via the Ministry website
2. Identifying the nature of the applicant (individual, company or institution)
3. Identifying the purpose of usage (municipal)
4. Registering key data for the application (such as location information, name, coordinates)
5. Providing a mobile number (to send a text message to the registered mobile)
6. Providing e-mail (to confirm the application and complete the registration)
7. Identifying the location of the land using Agreeing to the terms and conditions Google Earth
8. Agreeing to the terms and conditions

### License Requirements:

1. National identity card
2. Commercial Registration Document
3. property documents
4. Municipality License (Building clearance or Fencing)
5. A sketch of the site
6. A letter from the sub-municipality of the residential and commercial lands located within the city of Riyadh



## Licensing of well drilling in agricultural land

### Requirements:

1. Submitting an electronic application via the Ministry website
2. Identifying the nature of the applicant (individual, company or institution)
3. Identifying the purpose of usage (agricultural)
4. Registering key data for the application (such as location information, name, coordinates)
5. Providing a mobile number (to send a text message to the registered mobile)
6. Providing e-mail (to confirm the application and complete the registration)
7. Identifying the location of the land using Agreeing to the terms and conditions Google Earth
8. Agreeing to the terms and conditions

### License Requirements:

1. National identity card
2. Commercial Registration Document
3. property documents
4. A sketch of the site



## Licensing of well drilling for fuel stations

### Requirements:

1. Submitting an electronic application via the Ministry website
2. Identifying the nature of the applicant (individual, company or institution)
3. Identifying the purpose of usage (fuel stations)
4. Registering key data for the application (such as location information, name, coordinates)
5. Providing a mobile number (to send a text message to the registered mobile)
6. Providing e-mail (to confirm the application and complete the registration)
7. Identifying the location of the land using Agreeing to the terms and conditions Google Earth
8. Agreeing to the terms and conditions

### License Requirements:

1. National identity card
2. Commercial Registration Document
3. property documents
4. Municipality License (Building clearance or Fencing)
5. A sketch of the site
6. A letter from the sub-municipality of the residential and commercial lands located within the city of Riyadh



## Live Fish Importing Releases

### Requirements:

1. Registering the establishment in the relevant management records of the Ministry of Environment, Water and Agriculture.
2. Ensuring the validity of the establishment for the purpose of exporting and importing ornamental fish.
3. Ensuring that there are no prohibited species released according to the CITES Agreement.
4. Ensuring that the release application is not from the countries prohibited to import from them.
5. Releasing approval shall be sent to the Departments of Agriculture which own the quarantine from which the consignment will be released.
6. Issuing the clearing document by the Department of Agriculture and sending it to the port to which the shipment of fish will arrive.
7. Delivering the consignment to the investor after confirmation of the consignment data, clearance documents and the general health status of the fish.
8. Commiserating the area with the size of the work and the quantity of production.
9. Making sure the site is authorized for this use.
10. Providing Provision of administrative office and services.
11. Providing Provision of a closed store for material with adequate ventilation.

### License Requirements:

1. Commercial Registration Document.



# Marine aquaculture projects (coastal – floating cages) Aquaculture of inland water fish Marine aquaculture projects

### Requirements:

1. Providing a preliminary technical and economic feasibility study.
2. Committing to bio security measures for aquaculture projects.
3. Fitting site space with work size and production quantity.
4. Providing evidence that the site is authorized for this use.

### License Requirements:

1. An Insolvency from bank of the Investor.
2. National identity card or residence.
3. A land title document or a leasing contract.
4. Written request from the investor



## Marine fishing license

### License Requirements:

1. National identity card.
2. Feasibility study of the project.
3. Filling out the application form of marine fishing license.



## Refrigeration and freezing warehouses

### Requirements:

1. Preparing an integrated technical report on the site in addition to verifying its validity for setting up the project and assigning coordinates.
2. Preparing a technical and economic feasibility study for the project that covers all technical, marketing and financial aspects and attaching the engineering plans for buildings, construction and warehouses, with the emphasis that these warehouses are allocated only for the conservation and cooling of fresh agricultural products to maintain their prices in the market with a comprehensive outline that shows all components of the project.
3. Providing the appropriate site owned or leased.





## Plant tissue projects

### Requirements:

1. Preparing a report about the water situation at the site.
2. Preparing a technical economic feasibility study.
3. Providing the appropriate site owned or leased.
4. Providing an approval of the Ministry of Municipal and Rural Affairs.
5. Meeting also the conditions for private agricultural laboratories issued by the decision of the Minister No. 44898 dated 1425/7/19 AH and It can be referred to in the case of any investor desires to open a special agricultural laboratory, noting that the competent authority is the General Administration of Laboratories.

### License Requirements:

1. A certified copy of the land title document or a leasing contract notarized by the Notaries.
2. A letter from the municipality stating that the site is outside the urban area.



## Practicing inspections and documentation

### Requirements:

1. Making sure that the authentication companies shall be certified in accordance with ISO 17065 by an International Accreditation Authority.
2. Filling out a licensing form of the authentication entities no. (32).
3. Making sure that the foreign authentication companies are appointed a resident representative or permanent headquarters in the Kingdom in accordance with the executive regulations of the organic farming system.
4. Determining the requirements and special possibilities for the work of the authentication company by the international accreditation body in accordance with the tasks assigned to the permanent headquarters by the parent company.

### License Requirements:

1. A certified copy of the land title document or a leasing contract notarized by the Notaries.
2. A letter from the municipality stating that the site is outside the urban area.



## Private veterinary laboratory

### Requirements:

1. Meeting the conditions of the license to open private veterinary laboratories issued by Ministerial Resolution No. 1581 dated 8/1/1435 AH



Projects of sheep and goats to produce red meat or milk  
cattle breeding projects for the production of fresh milk

The project of fattening calves

Rabbit breeding projects

Pure Arabian Horse Production Projects

Camel breeding projects

### Requirements:

1. Preparing a technical report according to the relevant circulars on the project site by the ministry branch under which the project is located.
2. Obtaining the approval of the Presidency of Meteorology and Environment in addition to
3. preparing an environmental study from the from an environmental consulting office.
4. Submitting an economic study from a licensed agricultural consulting office qualified from the ministry where it is studied and ensuring that it is fully in line with the technical controls approved by the ministry. This only after the completion of all approvals (General Directorate for Agriculture Affairs in the region, Ministry of Municipal and Rural Affairs, General Presidency of Meteorology and Environmental Protection).
5. Studying the project technically and ensuring its economic feasibility and then issuing an initial license for the project for five years. After finishing the project, an operating licence shall be granted for (15 years) fifteen years.
6. forwarding a copy of the initial license to the Agricultural Development Fund with a copy of the economic feasibility study for lending and financing according to the regulations of the Fund.
7. Maintaining the right to revoke the license if the project by the ministry of the project is not seriously implemented within five years of issuing the initial license.



## License Requirements:

1. Two clear and certified copies of the Land title deeds and that the Land title deeds shall be valid except electronic instruments. In case the land is rented by the ministry, then it will be only required to prepare the economic feasibility study as well as submitting an environmental study approved by the Presidency of Meteorology and Environment. In case the land is rented, a valid leasing contract shall be attached notarized by the Notaries or The Sharia Court for a period of not less than (15) years.
2. A letter from the Ministry of Municipal and Rural Affairs stating that the site on which the project is intended to be constructed is outside the urban area and the limits of development shall not be less than (10 km) ten kilometres.



## Refrigeration and freezing warehouses

### Requirements:

1. Preparing an integrated technical report on the site in addition to verifying its validity for setting up the project and assigning coordinates.
2. Preparing a technical and economic feasibility study for the project that covers all technical, marketing and financial aspects and attaching the engineering plans for buildings, construction and warehouses, with the emphasis that these warehouses are allocated only for the conservation and cooling of fresh agricultural products to maintain their prices in the market with a comprehensive outline that shows all components of the project.
3. Providing the appropriate site owned or leased.



## Renewal of a Diver License

### Requirements:

Issuing the new license for one year after the branch review the application.

### License Requirements:

1. National identity card or residence.
2. medical certificate.
3. Old Diving License.
4. Filling out the renewal application form for diver license



## Renewal of diving institute license

### Requirements:

- Issuing the new license for one year after the branch review the application.

### License Requirements:

1. National identity card or residence.
2. medical certificate.
3. Old Diving License.
4. Filling out the renewal application form for diver license





## Renewal of fishing license for the fisherman investor «industrial boats»

### Requirements:

- Issuing the new license for one year after the branch review the application.

### License Requirements:

1. Approval of the Border Guard to renew the license
2. Filling out the application form of renewing fishing license for the fisherman investor «Industrial Boats».



## Renewal of fishing license

### Requirements:

- Making sure that there are no fines imposed on the fisherman.

### License Requirements:

1. Filling out a license renewal application form.
2. National identity card.
3. Medical certificate.
4. Certification from the Chief Fisherman.
5. Approval from the Border Guard for renewal.



## Renewal of licence for a fishing worker

### Requirements:

- Making sure that there are no fines imposed on the fisherman.

### License Requirements:

1. National identity card or residence.
2. Ownership record of the boat.
3. Fishing License.
4. medical certificate.
5. Filling out a license renewal application form



## Requesting fishing workers

### Requirements:

1. Reviewing the fisherman's data by the branch and estimating the employment he needs.
2. Issuing a letter of support by the branch to the Employment Office

### License Requirements:

1. Ownership record of the boat.
2. National identity card.
3. Fishing License.
4. Filling out the application form of marine fishing license.
5. Bringing a statement on the current fishing employment, that are working on his sponsorship from the Passport Department and the Employment Office.



## Temporary fishing license

### License Requirements:

1. Filling out the application form of a temporary license for school students during the summer vacation.
2. A guardian's consent.
3. A declaration from the boat owner to be responsible for any fishing violations made by the student.
4. Student identity.
5. Swimming certificate.



## The destruction of a fishing boat

### Requirements:

1. Filling the application form of a fishing license for foreign worker.
2. Fishing License.
3. National identity of the guarantor.
4. Employee's passport.
5. A temporary fishing license is issued (three months only until the issuance of the residence permit).
6. Residence Permit.
7. medical certificate.
8. A two-year permanent fishing license is issued.



## Transferring fishing boat ownership to another fisherman

### Requirements:

- Directing a letter to the Passport Department requesting information on employment under his sponsorship (if there is employment, then he is required to deport the workers under his sponsorship or transfer them to the sponsorship of the new owner.

### License Requirements:

1. Filling out the application form of transferring fishing boat ownership to another fisherman.
2. Agricultural Development Fund approval of transferring the ownership.
3. A Checking inspection of the boat.
4. A purchase contract for the boat certified between the two parties and other two witnesses.
5. A letter from the Fisheries Branch to the Department of Roads and Transport in the region stating the approval of transferring the ownership.



## Use of International Standard Mark (15)

### Requirements:

- Completing the conditions specified in the document for granting the license before the inspection of the facility concerned

### License Requirements:

1. Commercial Registration Document.
2. Industrial license for the site



Veterinary Pharmacy

Falcon Care Center

Accommodation Center – Hotel Services

Mobile Veterinary Clinic

Pet clinic and birds

Comprehensive veterinary hospital

Specialized veterinary hospital for large animals

Comprehensive veterinary clinic

Specialized veterinary clinic

primary veterinary care clinic

## Requirements:

- Available in the booklet of technical conditions and regulations for the licensing of veterinary pharmacies.



## Fruit projects

## Open Field Vegetable Cultivation and the production of green algae

## Cultivation of barley

## The Production of Taifi roses

## The Production of Mushroom

### Requirements:

1. Getting a certified agricultural technical report stating the validity of the site for the establishment of the project issued by the branch or the office of the ministry in the area of the project.
2. Getting a technical report on the water situation at the site issued by the Water branch in the area of the site or an approval from the Department of Water Resources Development at the Ministry stating the suitability of the water at the site(except for the cultivation of barley).
3. Providing a technical economic feasibility study of the project.
4. Providing an approval from His Excellency the Minister for the project if it falls within the Arabian Shield area where it is subject to the adopted controls.
5. Providing a certificate of origin certified by the competent authority in the exporting country stating that the source is reliable.
6. Providing evidence that the production unit of the Mushroom shall be completely pure and free of any other type of mycelium, especially of toxic species, and the importer shall be obliged to inspect the mushrooms produced in their factories in the kingdom, in order to ensure that they are free of toxic species.
7. Providing a certificate that states that the Mushroom is being newly produced and of high quality.
8. Making sure that Mushroom are kept in a cold place and not exposed to high temperatures «



## License Requirements:

1. National identity card
2. Commercial Registration Document
3. property documents
4. Municipality License (Building clearance or Fencing)
5. A sketch of the site
6. A letter from the sub-municipality of the residential and commercial lands located within the city of Riyadh

